

URANQUINTY PROGRESS ASSOCIATION Inc

Uranquinty Community Hall Hire 2025

The Uranquinty Progress Association (UPA) welcomes enquiries and encourages suitable private, business, community and other use of the Uranquinty Community Hall and facilities. The UPA will not grant approval to use the facilities where the proposed use is not consistent with the community values, its Constitution or the council approved/permitted use for the facilities.

In addition, the UPA Committee (at its discretion) will only permit low-risk use of the facilities for private events such as local birthday parties (except 18th and 21st birthdays) funerals, family gatherings, baby shower or school breakup parties.

Facility Cost

The Hire Rate is set in relation to the level of and the nature of facility usage. This level provides adequate coverage for insurance, utility costs such as power and water and a component for longer term maintenance wear and tear. There may also be a requirement to provide a security deposit and/or additional levies to meet the cost of cleaning the facilities (after use).

Uranquinty Community Hall Baker Street	Hire Rate	Facility Hire Bond
Day/Night Function (beyond 6pm)	\$400.00	\$200.00
<i>Day of function only, set-up on day, clean up by 10am next day.</i>	<i>Parties etc.</i>	
Weekend Function	\$650.00	\$200.00
<i>Friday for set-up, food prep, day of party, clean up by 2pm Sunday.</i>	<i>Wedding / parties etc.</i>	
Community Events (NFP Non-Profit)	\$50.00	Nil
<i>Community info sessions, training, NFP organization events – per session.</i>		
Half Day Hire (morning or afternoon)	\$100.00	\$50.00
<i>Business Sessions or other activities.</i>		
Full Day Hire (until 6pm)	\$200.00	\$50.00
<i>Business Sessions or other activities.</i>		
Weekday Evening Hire	\$75.00	\$50.00
<i>Business Sessions or other activities.</i>		

The Committee (at its discretion) can reduce or waive activity hire rates for community events or activity session hire rates under special circumstances (such as for free community health & support services).

Refund policy:

Full refund of hire cost (and bond) if cancelled at least one week before the hire date.
Hire cost (not facility hire bond) refunded if cancelled with less than 48 hours' notice.

The Committee can (at its discretion) vary this refund policy if the hall can be rented to another user or where hardship or other special circumstances exist.

For the better and beautification of Uranquinty

Uranquinty Progress Association Inc

Hall Hire Application

We request use of the Uranquinty Community Hall.

We understand that should the UPA become aware of any activity by the hirer which is contrary or not consistent with the community values, its Constitution or the council approved/permitted use for the facilities, this agreement is void and the use of the facility is withdrawn. We undertake to comply with any advice and/or requirements of the UPA that may be given to support or enhance the safe use of facilities by us.

When specified (such as for business or other activities) we agree to provide a copy of our Public Liability insurance coverage. Confirmation the policy has not been cancelled or there are no policy exclusions or coverage restrictions that would affect the use of the community hall.

Name of Person/Organisation: _____

Address: _____

Authorised person(s)

Name: _____ Phone Number: _____

Description of event/activity to be held: _____

Access is required from (date/time): _____

to date/time): _____

Key Contact (on site) during the event: _____

Mobile Phone Number: _____

Security arrangements for the event/activity are: _____

We have read and understood the requirements of the UPA for use of the community hall and agree to abide by all the terms and conditions of the facility's use and any directions by the UPA for the security and safety of the hall and event participants.

Authorised Person/Officer

Authorised Person/Officer

Date